

Fort Bend Junior Service League

P.O. Box 17387

Sugar Land, Texas 77496

www.fbjsl.org

**Community Assistance Fund**

**Final Status & Expenditure Report**

Please complete and submit a copy of this Final Status & Expenditure Report (FSR) to [brccom@fbjsl.com](mailto:brccom@fbjsl.com) **within 90 days from when FBJSL provided funding or by the due date requested, whichever occurs first**. An agency that fails to timely submit an FSR may not be eligible for future funding from FBJSL. A detailed accounting is required of the use and/or allocation of grant funds received from FBJSL.

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Agency Name

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Contact Person

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_

Phone Fax Email

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Physical Address (if separate)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Executive Director Phone Email

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board Chair Phone Email

Amount of grant received: Date received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you received previous funding from FBJSL as an Event Beneficiary?

□ No

□ Yes

If yes, please indicate the name(s) and date(s) of the most recent five event(s):

\_\_ Spring Fling (formerly Charity Ball)

\_\_ Cookbook

\_\_ Golf Tournament

\_\_ Glitter & Gloss

\_\_ Pancakes and Pajamas

\_\_ Sugar Plum Market

\_\_ Sugar Plum Marketplace - Virtual

\_\_ Other \_\_\_\_\_\_\_\_\_\_\_\_

Proceeds Received: Date(s) Received:

1. $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Summary:** *How did you use or allocate the grant funds received?*

*Explain variances (if any) from your anticipated use or allocation of the funds, as outlined in your event beneficiary application.*

**Objectives:** *What did you want to achieve or accomplish with the proposed funds at the time of your application?*

**Strategies:** *What activities did you undertake to complete your objectives?*

**Outcomes***: What was the result of this project? Were there any unexpected results?*

**Tools***: How did you measure your impact? Please attach a sample of any evaluation tools used (surveys, questionnaires, etc.).*

**Sustainability***: What is the future of this project?*

**Impact:** *How has the Fort Bend County community benefited from this project? How many people were served?*

**Demographics:** *What is the profile of the population served through this project (i.e. age, sex, socio-economic indicators, etc.)?*

**Accounting:** *Provide a detailed accounting of how the grant funds were used or allocated. In doing so, you should describe the specific expenses, or at least categories of expenses, funded as part of the project (i.e., $3,000 towards 3 new desktop computers, $7,500 towards 750 hours of therapy for disabled children, etc.). If this form does not allow enough space, you may instead attach an accounting. You may also attach invoices or other documentation that may be helpful in showing the funds were properly used or allocated.*

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| --- | --- | --- | --- |
| **Project Expenses** | **FBJSL Funds** | **Other Funds** | **Total Funds** |
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| **Total Expenses** |  |  |  |

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Signature Date

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Name Title